



ALCOHOL SERVICE POLICY

The Museum must provide alcohol service for all functions. Client provided beverages and donated beverages are prohibited. Alcohol may not be brought onto or removed from the premises. The Museum will not serve alcoholic beverages to any guest who is under the legal drinking age, does not have proper identification, or appears to be intoxicated. Rental clients are expected to assist management with behavior control of guests.

There is a 4 hour bar maximum. There is a bar set-up fee of \$175.00 per bar. Bartenders are \$25.00 per bartender per hour. One bartender is required for every 75 people for beer and wine only. Two bartenders are required for every 75 people for full bar service. There is a 15% handling fee on all alcohol poured. Applicable taxes will be added to bar pricing. Final alcohol choices are due 10 days prior to event date. All bars will close 30 minutes prior to scheduled event end time. Clear plastic cups are included. You may rent glassware.

OPEN BAR SERVICE – BY THE HOUR

The client pays a set price per person per hour. The prices for “By the Hour” are listed below. The contract will include a charge based on estimated attendance and length of event. Following the event, adjustments will be made to the final bill balance for increased guest count and increased hours of service.

HOURS	BEER, WINE & SOFT DRINKS	FULL BAR	DRY BAR
Per Person – 1 st Hour	\$9.00	\$12.00	\$2.00
Per Person – 2 nd Hour	\$9.00	\$12.00	\$2.00
Per Person – 3 rd Hour	\$6.00	\$7.00	\$2.00
Per Person – 4 th Hour	\$6.00	\$7.00	\$2.00

OPEN BAR SERVICE – BY THE DRINK

The client pays the cost of all beer, wine, liquor and soft drinks poured. The prices for “By the Drink” are listed below. The contract will include a minimum of \$5.00 per person per hour that the bar is open. The final bill balance will be adjusted over the minimum based on actual consumption.

Beer \$5.00 Wine \$8.00 Mixed Drink \$7.00 Soft Drink \$2.00 Bottled Water \$2.00

CASH BAR SERVICE

All drink purchases must be cash or card only. The cash bar prices are listed below.

Beer \$5.00

Wine \$8.00

Mixed Drink \$7.00

Soft Drink \$2.00

Bottled Water \$2.00

SPECIAL ORDERS

In addition to your chosen bar service, we can special order alcohol for your event. Advance payment is required for all special orders. Prices will be based on the retail cost plus a 15% handling fee. Following the event, unused bottles cannot be returned to the distributor for reimbursement. The client may not take bottles from the premises due to local alcohol ordinances and state laws. Requests for special orders will not be taken less than 2 weeks prior to an event.

ALCOHOL SELECTION

Coming soon.